



STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET • P. O. BOX 187
ELLINGTON, CONNECTICUT 06029-0187

www.ellington-ct.gov

Ad Hoc Design Review Board Meeting Minutes

Thursday, June 19, 2008
7:00 PM – Conference Room
Ellington Town Annex

Members Present: Janet Marshall, Michele Beaulieu, and Robert Dawson
Other Present: Peter Williams

1. Call to Order: Chairman Bob Dawson called the meeting to order at 7:00.

2. Citizens Forum/Public Comments: None

3. Business

1. Approval of Regular meeting minutes – Feb. 7, 2008

Moved (Marshall) Seconded (Beaulieu) and passed unanimously to approve meeting minutes of Feb. 7, 2008.

2. Design reviews

11 Pinney Street YMCA pre-submission review

Peter Williams made notes of the review and will prepare, in writing, the Boards recommendations for the Planning and Zoning Commission. (Enclosed)


#Z200825 JT Farms – 156 West Road – Retail Store Kiosk

Peter Williams made notes of the review and will prepare, in writing, the Boards recommendations for the Planning and Zoning Commission. (Enclosed)

4. Adjournment

**MOVED (Beaulieu) SECONDED (Marshall) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 8:00 PM OF THE AD HOC DESIGN REVIEW
BOARD**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Peter Williams', written over the text 'Respectfully Submitted,'.

Peter Williams



MEMORANDUM

DATE: June 24, 2008

TO: Planning & Zoning Commission

FROM: Peter Williams, Administrator
Ad Hoc Design Review Board

SUBJECT: 11 Pinney Street – YMCA Pre-submission Review Building elevation and Landscape plan dated June 16, 2008

On Thursday, June 19, 2008 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's design be approved with the following suggestions :

1. The DBR recommended to the applicant that the front canopy and the roof of the entry way be of something other than metal panels. It was suggested that an architectural shingle would be a better accent to the stone work that is presently proposed for the building.
2. More planting was requested at the North end of the building in the location of the loading area. This area is visible from the street and could use some additional screening.
3. At low planting bed along the front of the building at the location of the solid panels was recommended rather than the stone bed shown on the landscaping plan.



MEMORANDUM

DATE: June 24, 2008

TO: Planning & Zoning Commission

FROM: Peter Williams, Administrator
Ad Hoc Design Review Board

SUBJECT: #Z200825 JY Farms , 156 West Road -
Retail Store Kiosk, Site plan dated June 20, 2008

On Thursday, June 19, 2008 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's design be approved with the following suggestions:

1. The pedestrian walk-up areas to the Kiosk and the farm cart is better delineated on the plans.
2. Low planting beds are located at the proposed sign and near the gravel drive to better define grass areas.